

Evergreen Community Charter School Minutes: January 24, 2013

Present: Frank Lopez, Holly Corcoran, Tim Hegarty, Brett Riegel, Chris Kinsley, Cindy Haab

Advisory: Nancy Lewis, Jill Shoesmith, Patti O'Keefe, Nancy Price

Visitor: Kathy Yerkes

Minutes approved as presented Motion made by Tim, seconded by Chris; approved (6-0)

The Budget was tabled as we revised the repayment rate for the GIEP to Pocono Mt. Motion to approve: Frank, Second Tim, approved (5-0-1). Holly abstained. Budget will be presented at the next meeting.

Report on school by Jill. Study skills class added to the curriculum for 6 and 7<sup>th</sup> grades. Ski trip cancelled due to lack of participation. Health class is being held for 8<sup>th</sup> and 10<sup>th</sup> grades taught by the school nurse. For additional security, there will be four motion sensitive security cameras installed at the sides and rear of the building. There will be a split screen monitor showing the picture. This might allow for an insurance adjustment, Jill will contact the insurance company. Security locks are installed on the doors, so only the office door will be open. The first Keystone tests were administered for Literature in the 11<sup>th</sup> grade. The Algebra and Biology tests will be given in the Spring. Nancy Price and Patti O'Keefe will review the grades for National Honor Society, and will be sending out invitations to join.

The Statement of Ethics form was distributed to all Board members and members of the Advisory Panel. All forms must be completed and returned by the March 2013 meeting. Forms will be placed on file in the Office.

Review for 2013-2015 Independent Audits. Discussion was held. Five firms responded to our public RFP.

BBD (Carl Hogan, CPA)	3-year total \$25,800
Kirk Summa (Dale Kirk, CPA)	3-year total \$23,700
GBB (Todd Bushta, CPA)	3-year total \$21,600
Riley & Co. (Debbie Borger)	3-year total \$21,000
Kronick, Kalada, Berdy & Co.	Cannot provide service at this time

It was decided to go with Riley and Company, Inc. Motion by Frank, second by Brett, approved (6-0).

Approval of payments to vendors for November and December 2012. Motion by Brett, second Frank. Holly abstained. Approved (5-0-1).

Approval of Financial Statement to be on file for PMSD. Profit & Loss and Balance Sheet as of December 31, 2012. Motion by Frank, second Tim, Abstained Holly. Approved (5-0-1).

Grant Expenses November and December 2012. Motion by Frank, second Tim. Holly abstained. Approved (5-0-1)

Adjournment –Motion made by Holly at 7:50 pm, Frank seconded, approved (6-0).

Next meeting is scheduled for Thursday, February 28<sup>th</sup>, 2012 at 7 p.m.